

① ISMAY 3/2/10/20

(A) 1. Good thing to do an exercise on the first day which looks for links of command and staff.

(B) 2. (a) To encourage reading (b) To improve form of expression (c) To get ideas on controversial subjects.

(C) Technical or administrative instructions run counter to French. Best method written orders supplemented by formal instruction. Encourage 'responsibility' to put up definite proposals for action.

(D) To train senior officers. They must be able to do a description of distribution and written orders to right before, so as to get them into the picture.

(E) Particularly for Higher Commanders, and for staff work. Preliminary work again useful.

(F) Not good for junior officers. Common mistakes in writing - mistakes in extracting etc - common mistakes of messages - become known of 1st Lt - R.A.F. - base and home of troops - neglect to arrange communication details. Have a brochure run with fellow staff officers.

(G) Divided into PHASES - Explanations to observations between each phase. - Issue Programme of 1st Paragraphs - Time of each phase - How observations go to each phase etc. - Use of Target courses - identical scale - large scale. See 1st Course Model for Officers. Sand models.

(H) Good value can be got without actually occupying buildings.

(I) Not good value - books and smoking to bite at.

(K) Etc. (a) Small units resemble large ones (eg 1st Lt = 1 Coy) (b) Flags. Don't have mounted men in skeleton - in line etc remaining.

3/2/10/26

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Am at "Sunderland" - Collection of modern war maps difficult to get good sections - The programme will be more simple - Certain considerations (vide previous).

(M) eg To give a Centre practice in all arms.
 - all arms practice in co-operation.
 To train or test a unit in some tactical exercise.
 To train or test Staff in some form of Staff duties.
 Staff demonstration has a particular tactical description can be carried out.

(N) Dependent on measures of location.
 But if training grant runs to it - get well away from peace habitations.

(O) Object to save writing and paint the picture. Keep them short. Different coloured paper for each side.
 Add notes to General and Special Ideas, understand and probable duration of exercise.
 Try and refer to only one map.
 In referring to local points is not well known - give an indication.
 Use Scotland and Southland - instead of green or red or blue! It helps you to get into the picture.

(P) Always get someone else to check it.

(Q) Use of blank - Emergency landing grounds.

(R) Particular attention to maps.

(S) Don't have too many situations - 4 a maximum.
 Don't try to make too many lessons in one exercise.
 All Officers of Directing Staff must know the exercise well.
 Put all the instructions you can into it.
 Don't cram your solutions down the students' throat.
 Allow considerable latitude in solutions.
 When on the ground - use ground - not maps.
 Don't damage copies.
 Make students commit decisions to paper.

(T) Lay down orders regarding a line beyond which troops may not be before a certain hour.

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(3)

(U) Comps should fit in with structure, but is broken broken is seriously reviewed.

As for changes of cost as possible.

All arrangements should be made by a central authority.

(V) The ad get as near own conditions as you can.

Arrange for transport well ahead.

Central authority can be creation look on the spot.

How Gov, stuff brought down.

(W) Tests should be handled for institutions and conditions.

(X) Construction work R.E.
 Support R.A.S.C.
 Staff units
Grounding staff units.

How to do how to do - how to do are to be -
 we have to get there.

(Y) There come under the Mil. Plan. Commission
Chief Const. Officer
 Area commissioner Officer - Head Commissioner Officer.

See April plan Can send to S.O. to C.C.O.

(Z) Directing Staff will be control of the Officers
All houses.